

South Willesborough and Newtown Community Council

www.swancc.org.uk

I hereby give you notice that an Ordinary meeting of the Council will be held on Tuesday 23rd April 2024 at Baxendale Community Lounge, Baxendale Court, Ashford, at 7.00 pm

All members of the Council are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

NOTES for Members of the Public

Reports will be available at the meeting but can be requested in advance by contacting the Community Council Manager on **01233 528933** or **clerk@swancc.org.uk**

Sarah Evans

Clerk

18th April 2024

106/24 Record attendance and list apologies for absence.

107/24 Declarations of pecuniary, other significant or voluntary interest.

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

108/24 To Agree Minutes of the Additional Council meeting of 19th March 2024 and sign (attached).

109/24 To consider the need for a letter of support for the Newtown Memorial and Monument for Newtown Works and agree with ideas for content (verbal report).

110/24 To review the budget performance to date, bank reconciliation, reserves and recommended bank transfers and agree actions.

111/24 To agree the payments listing (attached), new beneficiaries, endorse any payments agreed by email and any deposit key refunds required.

112/24 To review the Banking Signatories and agree.

113/24 To consider a report of the Community Council Manager on Work Nest Health and Safety objectives and agree.

114/24 To consider a risk assessment for Brush Cutting, Strimming, Mowing and agree.

115/24 To consider a risk assessment for Hedge Cutting and agree.

116/24 Urgent Correspondence.

117/24 Forum for exchange of information between Council Members.

118/24 To agree the date of the next additional Council meeting as Tuesday 20th May 2024 and items for the Agenda.